

Discover your Opportunities at Allianz

Intern (m/f) Property & Casualty (P&C) Academy – Technical Training

Allianz is the home for those who dare – a supportive place where you can take the initiative to grow and to actively strengthen our global leadership position. By truly caring about people – both its 85 million private and corporate customers and more than 142,000 employees – Allianz fosters a culture where its employees are empowered to collaborate, perform, embrace trends and challenge the industry. Our main ambition is to be our customers' trusted partner, instilling them with the confidence to grow. If you dare, join us at Allianz Group.

Allianz SE is the global headquarters of the Allianz Group. Our employees reflect the Group's geographic and functional diversity. Located in Munich, Allianz SE provides the perfect opportunity to start or continue with your international career.

Your new duties and responsibilities

The Property & Casualty (P&C) Academy is part of a group called Global P&C, which is a Center of Strategy and Execution within Allianz SE. Our mission is to provide functional training to the technical community in Allianz on a global level. The technical community consists of underwriting, pricing and portfolio management specialists. The P&C Academy grants three levels of accreditation to its program participants, and is externally accredited by the Chartered Insurance Institute in London, one of the leading private insurance training institutes in the world. We work with Subject Matter Experts (SMEs) to take their technical knowledge and create content in a good didactic form.

Key Responsibilities

- Communicate with stakeholders regarding the submission of nominations
- Revise and register program nominations, attendance and exam results in the Access Data Base
- Generate and create attendance, accreditation and other ad-hoc reports
- Follow-up on accreditation status
- Support the accreditation process (certificate creation and distribution)
- Proof read, edit, revise and format training materials to ensure consistent presentation excellence

Key Requirements/Skills/Experience

Qualifications

- Student in business, economics, mathematics, statistics or similar studies
- Enrolled at university for the entire duration of employment or gap year
- Fluent verbal and written English language skills are required, additional languages would be helpful
- Candidates should be proficient in the use of software, i.e., Microsoft Office Suite tools – specifically advanced knowledge of Excel

Experience & Key skills

- Exceptional attention to detail and a sense of academic and professional rigor
- Strong analytical skills; able to analyze data using multiple formulas in Excel
- Strong sense of urgency and responsibility for the assigned processes
- Able to work independently and act proactively to minimize risks
- Able to prioritize and perform multiple tasks
- Strong verbal and written interpersonal and communication skills and the ability to work effectively with people of diverse backgrounds
- Prior experience working in an international environment would be helpful
- Must also enjoy working in a highly cooperative and collaborative environment, and be able to contribute to the team spirit
- Flexible attitude and able to shift gears quickly on projects

Additional Information

Reference Code: AZSE-4185328-5

Job start and duration: asap / 38 hours per week / minimum 6 months

This paid Intern position would be ideal for someone who wants to gain experience working in a corporate technical learning academy for a large and complex global organization. The academy does not offer programs in people or leadership development.

Please note that your application can only be considered in case you are enrolled at university for the whole period of employment.

Please submit your complete application documents (incl. CV, certificates, references and motivation letter)

We are looking forward to receiving your application on www.allianz.com/careers.

Allianz SE is committed to employment equity and therefore welcomes applications from men and women regardless race or ethnicity, age, nationality, religion, disability, sexual orientation or philosophy of life.

Apply Online

Allianz SE
München
www.allianz.com/careers

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